

Intimate care Policy

Statement of intent

The preschool accepts there may be times when staff will need to provide intimate care for a child. This may include bottom wiping, nappy changing, removing clothes due to soiling or vomiting.

Aim

- Our aim is to provide intimate care to any child in the setting when needed.
- To make any child in the setting comfortable in receiving intimate care.
- To make parents/carers aware of the level of care we provide.

Method

Staff will follow the procedure below

- Explain to the child that you need to help them get cleaned up
- Plastic gloves will be worn and soiled clothing/items will be tightly wrapped either disposed of or handed back to the parent/carer.
- All efforts will be made to provide a private space for the child to be changed in.
- Staff and the child's hands will be washed using soap and water and all surfaces and changing mat will be disinfected to avoid cross contamination.
- Only staff employed by Toy box who have been checked by the criminal records bureau will be allowed to provide intimate care. Students, parents and volunteers are not permitted to do this.
- If a child objects to a member of staff providing intimate care .The parent/carer will be contacted to come to the setting and provide the care themselves if necessary.
- A record will be held of all intimate care provided in the setting at all times (nappy rota).
- We will charge a fee if gloves, pull-ups, nappy sacks, wet wipes, disposal of bags, are not provided by parents.

This policy was adopted by Toy Box Pre-School	Date:
Signed on behalf of the management committee	
Name of signatory	
Role of signatory (e.g. chair/owner)	