

Infection Control Policy

Statement of Intent

Toy Box Pre-School believe that the control of infection in the pre-school setting is of paramount importance for the children, staff and visitors. We intend to minimise the spread of infection.

Aim

- We aim to make children, staff and parents aware of the importance to minimize the spread of infection.
- To promote good hygiene and follow simple procedures to maintain this.

Method

- Our designated member of staff Lin Norman is to be made aware in the first instance of any risk of infection to the preschool.
- We endeavor to maintain a high standard of hygiene to minimize any further spread of infection
- If in the event of closure, due to many children or staff falling ill we will ensure we have up to date contact details for parents/carers.
 - Parents are asked to keep their child/children at home if they have any infection and to inform the preschool setting as to the nature of the infection so that the setting can alert other parents if appropriate and make careful observations of any child who may seem unwell
 - Parents are asked not to bring into the preschool setting any child/children who has been vomiting or had diarrhoea until at least 48 hours has passed since the last attack. If a child arrives at preschool before the 48hour period is up they will be refused admission.
 - Medication will not be administered without prior written agreement between the preschool and parent/carer. If your child should require emergency treatment on or off the premises whilst in the preschool care, we will presume permission to give treatment as appropriate.
 - To prevent the spread of all infection, staff will ensure that the following good practices are maintained.

Personal Hygiene

- A box of tissues are available at all times and children are encouraged to blow and wipe their noses when necessary. They are then encouraged to dispose of tissues in the waste.
- Children will be encouraged to shield their mouths when coughing and sneezing and then wash their hands after. Tissues and paper towels used and disposed of appropriately.
- If a child becomes ill during a session the parent/carer will be contacted and requested to collect their child. Regular observations will be made of the child, and an area will be allocated to keep a sick child away from other children and staff until they are collected.
- Hands are washed with soap and thoroughly dried after using the toilet.

Pandemic

In case of a pandemic we will make the decision whether to remain open or to close or if the Government have advised that preschools in the area should close. We aim to stay open in all possibilities and follow good hygiene to minimise the spread of infection but cannot rule out closure at any time.

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We will contact all parents /carers if the preschool needs to close but this is not always possible before a session may start. All well staff will be at hand to advise any parent /carer on arrival of the preschool.

What to do if a child is displaying symptoms of coronavirus (COVID-19)

If anyone in your setting develops a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and be advised to follow the guidance for households with possible or confirmed coronavirus (COVID-19) infection. This sets out that they must:

- self-isolate for at least 10 days
- arrange to have a test to see if they have coronavirus (COVID-19)

Action list

1. In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or hospital except in an emergency.
2. Call parents/legal guardian to collect child and take them home. Advise them that all household members will need to isolate and refer them to the guidance for households with possible or confirmed coronavirus (COVID-19) infection.
3. While the child is awaiting collection, move them to an isolated room and open a window for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.
4. Since it's unlikely that staff caring for a young child while they are awaiting collection will be able to maintain a 2 metre distance, they should wear suitable PPE¹:

Situation	PPE
2m distance cannot be maintained	A face mask should be worn
Contact is necessary	Gloves, an apron and a face mask should be worn
Risk of fluids entering the eye (e.g., from coughing, spitting or vomiting)	Eye protection should also be worn

¹ More information on PPE use can be found in the Safe working in education, childcare and children's social care settings, including the use of personal protective

5. If the child needs to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned

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and disinfected using standard cleaning products before being used by anyone else.

6. Staff/other children who have had contact with the symptomatic child must wash their hands thoroughly for 20 seconds.
7. When parents/legal guardian pick up the child, advise them to get the child tested and notify you of the results.
8. Once the child has left the premises, thoroughly disinfect/clean all surfaces and touchpoints they came into contact with (including the bathroom if used).

What to do if a child tests positive for coronavirus (COVID-19)

1. You must take swift action when you become aware that someone who has attended your setting has tested positive for coronavirus (COVID-19).
2. You can contact the dedicated advice service, introduced by Public Health England (PHE) and delivered by the NHS Business Services Authority. This can be reached by calling the DfE Helpline on 0800 046 8687 and selecting option 1 for advice on the action to take in response to a positive case.
3. If, following triage, further expert advice is required the adviser will escalate your call to the PHE local health protection team (HPT).
4. The advice service (or HPT if escalated) will work with you to carry out a rapid risk assessment and identify appropriate next steps.
5. With support from the advice service or HPT, identify close contacts of the symptomatic individual. Contact tracers will inform contacts that they need to self-isolate for 14 days in line with guidance for households with possible or confirmed coronavirus (COVID-19) infection.
6. Notify Ofsted swiftly through the usual notification channels of any confirmed case of coronavirus (either staff member or child). Also notify Ofsted if the setting is advised to close as a result.
7. If applicable, ensure access to remote provision for children who are isolating so that they can continue to learn remotely.
8. A template letter will be provided to settings, by the advice service or the health protection team, to send to parents, carers and staff if needed.
9. Settings must not share the names of people with coronavirus (COVID-19) unless essential to protect others.

Additional notes regarding Covid-19

All children will be dropped off and collected at the back exit door, hands will be sanitized on arrival, and each child will have their temperature checked.

if a child is showing symptoms of Covid-19, we require the child to be tested and provide us with the evidence of a negative result, in order for them to return to ToyBox. If a child is showing symptoms and is not tested, we request the child to not attend ToyBox for 14 days. (Fees will still apply)

If we are notified of a positive Covid-19 test result, of either a child that attends or a member of staff. All parents/guardians of ToyBox children will be notified.

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If we are made aware of multiple positive test results, we may have to consider temporary closing ToyBox.

This policy was adopted by Toy Box Pre-School	Date:
Signed on behalf of the management committee	
Name of signatory	
Role of signatory (e.g. chair/owner)	