

**Toy Box Pre-School**  
Castle Cary, Somerset

## Sun policy

### Statement of intent

It is our intention to ensure that children are exposed to the outdoor environment as much as possible and that all staff and students enjoy the sun in a safe way.

### Aim

We aim to ensure that children stay safe in the sun and understand the need to protect themselves from the harmful rays of the sun.

### Methods

We will work with staff and parents to achieve this through:

- Parents will sign a form on registering their child with the Pre-school, to give permission for staff to apply sunscreen.
- We will remind all parents of our sun policy, in writing, at the beginning of the summer term each year. This enables us to encourage Parents/carers to help maintain our sun procedure.
- Children will have a story read to them at the beginning of the summer term each year about the harmful effects of the sun.
- We have a sun canopy in the outdoor area.

Requirements from the beginning of the summer term to the end of September:

- We will require all children to wear a hat when outside. These hats are included in the welcome pack. They should be wide brimmed or legionnaire style with protection for the neck. No cords should be around the neck. Spare hats will be kept for children who forget them.
- Children are asked to wear clothes that cover their shoulders. If they are not wearing such clothing a t-shirt will be provided.
- Children will be allowed to wear UV protective sunglasses.
- Sunscreen will be applied to each child each day before they are taken outside, and again after 3 hours.
- Parents are asked to provide sun cream for their child, only factor 50 sunscreen is used.
- All parents to provide their own, clearly named, sun cream and it will be kept in child's Toy Box bag.
- Children will be encouraged to apply their own sun cream but will be closely supervised and helped if necessary by a member of staff.
- Parents who refuse to abide by any of the above sun protection requirements their child will be kept indoors. There are no exceptions to this as it is in the best interest of the child to be protected at all times, and we do not wish for any child to be discluded from the rest of the group.
- Excursion notes will remind parents of the need to dress children in sun protective clothing and hats and that sunscreen will be applied to their children.

This policy was adopted by Toy Box Pre-School	Date:
Signed on behalf of the management committee	
Name of signatory	
Role of signatory (e.g. chair/owner)	